



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, May 9, 2006 at 2:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES APPROVED:	July 13, 2010

MEMBERS PRESENT

Alonzo Kieffer, Professional Member, President, Presiding
Jerry Spilecki, Professional Member Vice-President
Linda Jones, Healthcare Professional Member
Carolyn Cotter, Public Member
Lillie Mae Johnson, Public Member
William Daisey, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Chris Spizzirri, Deputy Attorney General
Dana Spruill, Administrative Specialist II
James Collins, Director, Division of Professional Regulation
Kay Warren, Deputy Director, Division of Professional Regulation

MEMBERS ABSENT

Virginia Gray, Professional Member
Elizabeth Happoldt, Public Member

OTHERS PRESENT

Michael Duva

CALL TO ORDER

Mr. Kieffer called the meeting to order at 2:13 p.m.

REVIEW OF MINUTES

The board reviewed the minutes of the May 9, 2006 meeting. Mr. Spilecki made a motion, seconded by Ms. Cotter, to approve the minutes as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Status Of Proposed Legislation

The Board discussed that HB 72 resulted from the 1998 Sunset Review of the Board. Since that time, the leadership and members of the Sunset Committee had changed. Ms. Jones advised Mr. Collins that NAB has a model law that initially two states had committed to and now more are adopting. Ms. Warren is currently putting together additional information that was requested by Senator Marshall. Ms. Warren will offer to Senator Marshall the opportunity to meet with professional members of the Board. Mr. Collins suggested that the professional members, Ms. Waldron, Senator Marshall, and he meet. The Board will also take a look at the model law to see if it is something that it is interested in pursuing.

Discussion on Status of Exam Candidate Stanley Waite

Ms. Johnson arrived at the meeting.

The Board discussed the exam status of Mr. Waite. He failed the NAB examination twice, completed an additional 40 hour requirement in a facility, and then failed the NAB examination a third time. Because he has taken the examination three times, this makes Mr. Waite's pending application void. The Board was advised that Mr. Waite has filed no further documents before the board for action. Ms. Jones has contacted the NAB and was advised that it is a state decision how many times an applicant can take the exam. The Board's Rules and Regulations currently state a maximum number of times that a candidate can take the exam. The Board is concerned what a candidate would do prior to taking the exam additional times to prepare for the exam. DAG Spizzarri advised the Board that it can move forward to remove the maximum requirement and can add language to require a refresher course or another type of requirement. Ms. Jones will contact Pennsylvania, Maryland and New Jersey to determine their requirements.

Ms. Jones, Mr. Kieffer, and Mr. Spilecki will meet on July 11, 2006 for the Rules and Regulations Committee meeting at 12:00 noon.

Discussion on Board Rules 18.0, 7.0 and 11.0

DAG Spizzarri presented the Board with an Order to fix an error occurring in the Rule 7. Since it is a non-substantive change, the Board can sign the Order presented and the change can be implemented without the need for a public hearing.

The Board discussed Rule 18. This will be further discussed at the next meeting.

Review of Previously Tabled Application for Approval of Continuing Education Activity

Ms. Cotter made a motion, seconded by Ms. Jones, to approve Health Care Consultants' course entitled Directions in Health Care for 24.0 hrs of continuing education credit. The motion was unanimously carried.

NEW BUSINESS

AIT Programs

Dean Reid – The Board reviewed the progress report submitted on Mr. Reid's behalf. No action was required by the Board.

Jeffrey L. Blair – The Board reviewed Mr. Blair's Application for AIT Program, request for approval of AL Preceptor, and request for approval of AL AIT outline. Mr. Spilecki made a motion, seconded by Ms. Jones, to approve Mr. Blair for a 9 month AIT program, to approve his AL preceptor, to allow him to begin his AIT program, to require him to submit a revised 9 month AIT outline prior to the next meeting, and to require him to complete a required course of study. The motion was unanimously carried.

Patricia Hildebrand – The Board reviewed the final progress report submitted on Ms. Hildebrand's behalf. Mr. Spilecki made a motion, seconded by Ms. Cotter, to approve Ms. Hildebrand to sit for the NAB examination. Mr. Kieffer recused himself from the vote. The motion was unanimously carried.

Review of Application for Licensure

The Board reviewed the reciprocity application of Joyce Fox, Larry Younger, and Patricia Younger for licensure as nursing home administrators. Each is currently licensed in Maryland. A motion was made by Mr. Kieffer, seconded by Ms. Johnson, to approve each of the above for licensure. The motion was approved unanimously

Eileen Bennett – The Board reviewed the reciprocity application of Eileen Bennett for licensure as a nursing home administrator. Ms. Bennett is currently licensed in New Jersey. A motion was made by Mr. Kieffer, seconded by Mr. Daisey, to approve Ms. Bennett for licensure contingent upon receipt of an official college transcript. The motion was approved unanimously

Patricia Hildebrand – Mr. Spilecki made a motion, seconded by Mr. Daisey, to approve Ms. Hildebrand's application for licensure by examination contingent upon the Board's receipt of documentation evidencing her successful completion of the NAB examination. Mr. Kieffer recused himself from the vote. The motion was unanimously carried.

Continuing Education

Ms. Cotter made a motion, seconded by Ms. Johnson, to approve the following program:

Request by Licensee Len Weiser
Course Provider: Wilmington College
Course: Philosophical Perspectives of Nursing Leadership – 35 hrs

The motion was unanimously carried.

Ms. Cotter made a motion, seconded by Ms. Johnson, to amend the agenda to add the course The Aging Brain, the Rejuvenating Brain for 6 hours sponsored by the Institute for Natural Resources. The motion was unanimously carried.

Ms. Cotter made a motion, seconded by Mr. Spilecki, to table the following requests for course approval and to send a letter requesting a course outline:

Institute for Natural Resources
His Brain, Her Brain – 6 hrs
The Aging Brain, the Rejuvenating Brain - 6 hours

The motion was unanimously carried.

Mr. Kieffer made a motion, seconded by Ms. Cotter, to approve the following applications for continuing education approval:

Delaware Health Care Facilities Association
April 19, 2006 Educational Seminar – 2.5 hrs

Quality Insights of Delaware
Improving Depression in Long Term Care – 6.3 hrs

The motion was unanimously carried.

NAB Annual Meeting Scheduled for June 7 – 9, 2006

The Board was advised of the upcoming conference. No one will be attending. Ms. Jones normally attends the mid-year conference.

Voluntary Treatment Option (VTO) Program Presentation by Deputy Director Kay Warren

Kay Warren, Deputy Director with the Division of Professional Regulation presented the Voluntary Treatment Option (VTO) program to the Board. This program provides an opportunity for regulated professionals to confidentially access professional help for their chemical dependency (alcohol or drugs) or impairment. The board designated Mr. Spilecki as the board's VTO representative to help in the administration of this program. Program forms and information is available at www.dpr.delaware.gov.

Discussion on Correspondence Received from U.S. Department of Health & Human Services Regarding Healthcare Integrity and Protection Data Bank and National Practitioner Data Bank

For informational purposes, the Board was provided with a copy of correspondence received from the U.S. Department of Health & Human Services Regarding Healthcare Integrity and Protection Data Bank and National Practitioner Data Bank. No action was taken by the Board.

Other Business Before the Board (for discussion only)

There was no other business brought before the Board.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next Board meeting will be held on Tuesday, July 11, 2006 at 2:00 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

The Rules and Regulations Committee will meet on July 11, 2006 at noon.

Adjournment

There being no further business, Ms. Cotter made a motion, seconded by Mr. Spilecki, to adjourn the meeting at 3:56 p.m. The motion was unanimously carried.

Respectfully submitted,

Dana M. Spruill
Administrative Specialist II